

Strath Taieri School Board of Trustees  
General Meeting. November 15. 5.30pm

**CONFIRMED MINUTES**

Present: Stacey Atkinson, Bevan Wilson, Amber Matthews, Charlotte Dykes, Alice Scott, James McAthur, Kate Martin.

Visitors: Rachel Davis – ERO

Apologies: Nil

Conflicts of interest: Nil

Rachel Davis from ERO spoke about the review “partnership” she is conducting working alongside James. The review is an ongoing process over the course of 3 years and culminates in an “outward facing” report.

Rachel said it was clear the board was a productive and cohesive unit and the achievement and wellbeing of the students was at the fore of the school’s management and governance.

Rachel left the meeting at 6.15pm

**Principal report**

As per attached.

*Community consultation survey*

Results survey

- that families supported the revise of the school logos and its colours. The skink is to remain. A sub-committee has been set up consisting of Alice, Amber and Lisa Bankshaw (pending her agreement). Concepts will be created and brought to the board for consideration by the second meeting of term1 in 2022. ACTION
- School uniform. There was little support for a fulltime school uniform. A lot of support for the introduction of a merino jersey to replace the black synthetic hoodie. Charlotte to investigate jersey options and bring ideas to next meeting. ACTION
- School signage. Alice to design new stainless steel sign to go beside Pou with new values and have it ready by Term1. Will then get a blessing done. ACTION
- Signage outside library wall. Survey responses came up with the idea to replace with functional sports boards that can be used for hitting balls onto etc. Bevan to investigate ideas and bring back to next board meeting. ACTION

Drug Policy update – 2 staff are to oversee the administration and sign off of medications.

Kapa Haka. 2 specialist Kapa Haka teachers/performers are to come and teach the children Kapa Haka songs.

Cost will be \$50 per person, per hour for approx. 2 hours per week. Plus travel.

Agreed that the Maori budget ledger needs to be increase to \$3K to cover this cost. ACTION

Discussion that perhaps term2 would be a better time for them to come if they are available.

ACTION

Principals report is accepted.

Moved Kate, Second Alice.

Finance

Charlotte read the financial report to Oct 31. Income is at 91% YTD and Expenditure is 72%. Sitting at a surplus of \$29K.

Board accepts that Jim and staff may order some more resources and furniture which will likely exceed the budgeted amount.

Moved: Amber. Seconded: Kate

Budget 2022.

Draft budget for 2022 was circulated to the board prior to meeting. With increase to Māori ledger as discussed, the budget will be close to break even.

Motion: That the 2022 Budget be approved by the board.

Moved: Alice Second: Amber

Property Update:

Few instances of petty crime and vandalism increasing at school outside of school hours. Policy was updated with the following:

That vandalism to the school by students outside of school hours and all others will be dealt with by the police.

A number of maintenance jobs need to be done around the school grounds. James to approach Beniah Dunn to tackle a few jobs with the hope he may be able to do more. ACTION

LSC/Tech room upgrade.

No contractors have submitted a tender for the building project. Project Manager is hopeful with another contractor. Board is aware of the timeframe and is hopeful the MOE will be lenient, but at present is outside of our control.

Bike Track – Stacey is doing this job. It will be a school holiday project.

**Cyclical Maintenance:**

**Motion: That Painting of Blocks 4 – 8 as per the Cyclical Maintenance schedule are to be deferred from 2021 and done no later than 2025.**

**Moved: Alice 2<sup>nd</sup>: Bevan**

Covid 19

Motion: That principal James McArthur has complied with the Govt vaccination mandate.

Moved: Alice. Second: Charlotte.

Strategic Plan

Alice circulated a revised one-page document which has the mission statement, values and goals and outcomes for 2021-2023. This is live document that can be changed at any time.

Alice to make minor changes to Māori translation of the values. And then the document can be printed and put up in Office. Put on website and also be part of the welcome pack. ACTION

Admin:

Minutes of previous meeting are a true and correct record.

Moved: Alice

Next meeting date: Jan 24 7pm.

School's first day back is Tues 1 Feb.

Signed:

Date: