

Strath Taieri School BOT general meeting, March 7, 2023. 7pm

Present: Lisa Bankshaw, Charlotte Dykes, Bevan Wilson, Willie Jones, Alice Scott, Kirsty Lynch

Apologies.

Amber Matthews

Moved : Bevan 2nd: Charlotte

Visitors:

Nil

PRINCIPAL'S REPORT (attached).

Lisa presented the principal's report.

Principal's report is accepted by the Board

Moved: Alice Second: Bevan

FINANCE

Charlotte presented the finance report.

An interim operating surplus is reported to the 28th of February 2023 of \$2,637 this compares to 2023 Draft budget dated 24 Jan 2023 forecasting a deficit of (\$29,982). Net working capital is reporting at \$222,268 (2022 Unaudited: \$234,783) and Equity of \$300,033 (2022 Unaudited: \$297,396).

The school continues to be in a sound financial position with current assets continuing to comfortably cover current liabilities ensuring there are sufficient cash resources to meet current financial obligations.

Board discussed how parents may or may not be aware of outstanding school accounts. Lisa was to ensure ongoing communication in newsletter to families that these accounts can be viewed on Hero.

ACTION LISA

Charlotte was going to reinvest the \$107k less \$35,000 (van purchase) into a term deposit.

ACTION CHARLOTTE

Invoice from Swimming Pool Club for Tree Protectors which school used when doing planting day at Jones' farm late in 2022. Bevan was going to look into this invoice and query why the school should be paying for the protectors.

ACTION BEVAN

Alice queried the 2021 Annual Report. Will request it from Solutions and Services and post on the school website.

ACTION ALICE

Financial report is accepted by the board:

Moved: Willie Second: Alice

CAVALCADE UPDATE

Willie presented a debrief of the school's major fundraising event – catering for the Jane Whitmore trail at the 2023 Cavalcade.

Willie said the week went really well and everything had been well-planned and executed by Sean Leslie and the team.

There was a lot of generosity from many of the volunteers who would often end up paying for small miscellaneous items and will likely not claim for them.

- Willie was going to have a sit down with Robyn Todd and reconcile any outstanding accounts, and also review the cost of some goods and services compared to other years.

ACTION WILLIE

- Alice will send thank you cards to three individuals outside of the school community who gave up their time for the event: Sean Leslie (plus \$100 Liquourland gift card), John Carruthers and Jo Johnstone.

ACTION ALICE

5YA PROPERTY UPDATE

Following Lisa, Charlotte and Bevan's meeting with PM James Crawford in early Feb with an onsite review of Junior Block design plans – the corresponding changes that have come through are littered with errors or completely missing discussed changes. The board members present expressed they had little confidence dealing with James who did not take any written notes of the meeting.

The board has expressed a vote of no confidence to LogicGroup in James' competency as a PM for this project and has been advised he would remain as the PM until a change at the end of March.

Bevan was to go back to James with all of the missed changes in the plans and query who was to pay for the design fees if the design changes were not the fault of the school's but due to PM errors.

Bevan will also reply to LogicGroup manager Frances re James and change of PM.

ACTION BEVAN

The Board discussed changing PM to either Sam Scott at SSL. Or to Cameron Olsen from LogicGroup.

Before the board decides who to go with, it would like to meet with Cameron. Bevan to request an in person meeting

ACTION BEVAN

Rm2 leaky roof

During a period of heavy rain in Feb, the roof in Rm2 leaked substantially into rm2. Alice contacted SSL – our Emergency Response Project Managers. They promptly arrived at the school and began the process of working out where the leak is coming from and replacing the damaged internals. The board is hopeful a lot of this work can be done through insurance and not 5YA. A local builder has submitted a report to SSL for the work he proposes will fix the issue.

Ongoing

SCHOOL HOUSE

The oven has been replaced – thanks Charlotte for sorting this. Oven was wired in by Emma's father who is an electrician.

The wall area above the oven needs a splashback but it's not a simple square and Charlotte and Amber were thinking they could tile it, but it might be too tricky.

Ongoing

Emma has also notified the board the bathroom heater was sparking. A replacement was purchased and has also been installed by her Dad. If no invoice is sent from her father, board agreed it would be wise to give her father a gift.

Emma was going to send Alice some photos of the garage door lever that no longer locks and Alice would look into how/who can fix this.

ACTION

FUNDRAISING

Board has been approached to provide course marshals for the upcoming Gravel Muster mountain bike race in Middlemarch March 26. School provides 5 marshals and will get \$5 per entry. Bevan also has an unused meat pack he had arranged for another (unrelated to school) event that was cancelled which he will sell as raffles at the pub following the event.

ACTION BEVAN

PLAYGROUND

Bruce Todd has indicated he will soon be available to do a walkaround of the school playground and see to the maintenance jobs that need done. Alice to liaise with him.

ACTION ALICE

UNIFORMS

Charlotte was about to begin the ordering process for the new school polo tops through Canterbury of NZ however they couldn't provide like for like examples of sizes for parents to try on their kids – they instead sent size examples of completely different t-shirt styles/fabrics which she felt was too risky and board agrees.

She has since found another NZ-made uniform supplier called Bethels Uniforms. She will continue on the style/sizing/sample journey with them and report back at next meeting.

ACTION CHARLOTTE

Inward correspondence:

Varied MOE and NSTA bulletins and newsletters.

Meeting closed: 9.50pm

Next meeting: 1 May 6pm