

Strath Taieri School BOT general meeting, Jan 31, 2023. 7pm

Present: Lisa Bankshaw, Charlotte Dykes, Amber Matthews, Bevan Wilson, Willie Jones, Alice Scott.

Apologies.

Nil

Moved : Bevan 2nd: Charlotte

Visitors:

Kirsty Lynch

Motion: That Kirsty be granted speaking rights. *Carried: Bevan*

Principal's report (attached).

Lisa presented the principal's report.

Term1 Ruru camp.

Lisa presented the cost breakdown of the two night Ruru camp at Waihola taking place Feb 21-23 2023.

Total cost is \$2163 = \$127 per person.

Board discussed that parents would be asked to pay \$75 per child attending. Board would cover the remaining cost.

Attending adults would be asked to pay \$100 each with no fuel reimbursement.

Moved: Amber 2nd: Charlotte.

Strategic plan

Lisa discussed desire to change goals of Strategic Plan to better reflect the direction of the school and to be a fit for purpose, future proofed document to report on. She was going to work on this with Gary Tenbeth and would then share the draft with the Board to give feedback on.

ACTION

Lisa proposed a Teacher Only Day for April 24 2023 which the board agreed.

Motion: That principal's report is accepted. *Moved: Willie. 2nd: Alice*

Admin Block Property Project

Board is confused by the latest invoice from Breens. Charlotte to touch base regarding what the cost is for.

Update since meeting: James is coming into school Friday 10 Feb. Questions will be asked re this invoice. Email from Bevan: "Should we be paying this given there are parts in this scope of works that are related to the Argest Report. We raised these with James Crawford during the six month defects notification period and he has dismissed them."

5YA Property Project

Lisa has been corresponding with James Crawford re colour choices etc.

Alice was going to ask if Room Ruru heatpump can be replaced under 5YA. If not, Alice will seek quotes before next board meeting.

ACTION

School House

Emma and her partner have moved into School House. Her tenancy commenced on 23/1/2023

Oven is not functioning properly. Charlotte to seek a replacement oven. **ACTION**

Alice was set to do a property inspection with Emma the following day and would complete tenancy agreement with her.

School property:

New classroom signs. Alice to install.

ACTION

2023 Budget

Charlotte talked through the 2023 budget.

Board discussed allocation to cyclical maintenance. Due to inflationary costs, agreed to increase yearly allocation to \$13,000.

Discussion around Government Donation Scheme. No record of school receiving this grant in last couple years. Jim was called and said he did not receive a prompt when doing the July roll return. Lisa was to look into it. **ACTION**

Playgroup electricity charges. Query if \$250 per year has always been charged. Lisa to look into it. **ACTION**

School uniform

Charlotte presented another polo top sample. Board agreed with the new top and Charlotte will now get size samples for ordering purposes. Cost of top is around \$50 each **ACTION**

Board voted on uniform hat colour.

Vote was four votes for royal blue, three votes for yellow. The new colour of the hat will be royal blue. Lisa to order hats. **ACTION**

Cavalade

Willie reported on the plans in place for this year's Cavalcade catering job.

Is working closely with a subcommittee of volunteers for food ordering and ensuring the process is streamlined and no food wastage is created.

Also wants to create a balanced roster of volunteers so there are no gaps during the week.

Bevan Wilson's mother-in-law will be making the desserts at a cost price of just the ingredients.

Discussion around ensuring as much ordering is done via school accounts rather than through personal accounts to keep reimbursements to minimum. Lisa was to look into setting up a Kaans Account.

Willie couldn't locate much/any of the Cavalcade cutlery and utensils that had been stored in the PTA/Dental Clinic room. Bevan was to find out if these had been shifted during the tidy up.

ACTION

Matters arising from previous minutes

Student Achievement Data

Jim McArthur let Bevan know he did not complete the EOY student data report.

There was no student achievement data presented for the end of 2022, but the BoT have confidence in the new Principal and that she will ensure credibility and reliability going forward with assessment and mid/end of year data for 2023 and beyond.

Moved: Charlotte 2nd: Bevan

Playground maintenance

Alice has not secured anyone to undertake the playground maintenance work. Will keep working on it.

Motion that the previous minutes are a true and correct record of the meeting.

Moved: Charlotte 2nd: Bevan

Meeting closed: 9.50pm

Next meeting date:

7 March 2023, 7pm.