

## **Strath Taieri School Board Meeting – 19 Sept 2022**

**7.00pm**

CONFIRMED MINUTES OF MEETING

Present: Jim, Bevan, Lisa, Alice, Amber, Charlotte, William.

Nominations for Presiding Member

Bevan nominated.

Moved Alice. 2<sup>nd</sup>: Amber

### **Principal's Report**

Attached.

*Principal's Report is accepted –  
moved Amber,  
2<sup>nd</sup>: Alice*

### **Policy review**

*Harassment*

Board approved the updated policy as per schooldocs.

Moved: Alice

2<sup>nd</sup>: Amber

*Community Code of Conduct*

Jim presented the schooldocs version to the board. Board members to read and review and bring suggestions back to next board meeting. **ACTION ALL**

### **Finance**

Charlotte presented the Finance Report. Attached.

Tracking ahead of budget due to extra MOE grants.

Banked staffing surplus has been investigated. Believed to be due to Lisa's study leave staffing of 1.4 (Ella 1.2, Amelia .2) Nothing that we are doing at our end that is making it lower.

With budget in surplus, Lisa queried whether some sports equipment and resources can be purchased. Will take to staff meeting for Jim to decide. Board members expressed their support of any resource purchases which help the children.

*Merino jerseys.* \$990 was invoiced to families. \$220 still owing.

Bevan queried whether this was because parents didn't know where to find their school accounts in Hero. Jim to see if there can be a reminder email sent out to notify parents of outstanding amount. **ACTION JIM**

*Tailing fundraising.* This year tailing is at Hopefield and Huntleigh in October.

Will be charged at \$1+gst per lamb.

Alice to organise refreshments and food for each day. School to cover these costs.

**ACTION ALICE**

Hard copy note to be sent home to parents asking to tick which days they can do.

### **ACTION BEVAN**

*Copier contract.* Canon have supplied AoG quote. Is considerably cheaper than Ricoh.

However break fee to get out of Ricoh is very high.

Discussion around whether to pay one off break fee and go to Canon or stay with ongoing high monthly print costs until contract finishes in Jan 2024.

Felt there needed to be more info known about the Canon contract and perhaps also needed to go for a shorter contract term so we are not locked in for five years again.

Discussion around the poor service we are getting from Ricoh and perhaps they can do a lot better by us, so this current contract is more palatable if we are to see it out.

Jim to supply Ricoh contract to Charlotte to follow up. Currently paying for a printer in Rm5 that is not there. She will also ask if we can get a passcode for the printer so

that actual cost of printing Rock and Pillar Post is known. **ACTION CHARLOTTE**

In meantime Jim to ask Canon:

- Do they upgrade the equipment as technology advances?
- What happens if printer is damaged by student/teacher? Who pays for repairs? **ACTION JIM**

Finance report moved by: Willy

Seconded: Lisa

### **Playground**

Willy shared discussion he had with PTA representatives about the recently fundraised money for playground. Strong feelings that money should be used for that purpose only.

Charlotte and Lisa to arrange a meeting with PTA representatives to move forward.

**ACTION Lisa and Charlotte.** Agreed there should be an audit done of the existing playground to get an independent opinion on the state of it before any further

planning. Jim to contact DCC and see if they have a contractor that does that for public parks. **ACTION JIM**

### **Cyclical maintenance**

Building painting

MR Decorating have informed us that they have records of Dental building being painted in 2018.

Moved: Jim

2<sup>nd</sup>: Alice

This update needs to be supplied to accountant and new cyclical maintenance schedule updated. **ACTION ALICE**

Board agreed to defer Tech room and Bus shelter painting until 5YA works has progressed further as some work is in pipeline for the bus shelter.

Moved: Alice

2<sup>nd</sup>: Bevan

Admin block is currently getting quotes for a paint job. Alice declared a conflict of interest that her brother-in-law who is a painter is going to quote for the job.

### **Shade sails**

Bevan and Cy to meet at school to put up. **ACTION BEVAN**

### **Uniforms**

Jim to purchase some cheap hats as a stop gap in meantime while new hat colour is decided on. Charlotte showed top samples to board. Still no majority consensus on hat colour. Jim will get feedback from staff. **ACTION JIM**

### **Te Reo signs**

Amber has designed bilingual signs and sourced quotes for printing. Board approved to print some of the signs in 4mm laminate. Cost will be \$250-\$300

### **Camp**

Jim to let families know of the zero fees camp this year. Will emphasise is just for 2022 thanks to all of the fundraising from bale drive and cheese rolls.

### **Board PLD**

Bevan is going to mini conference on Saturday. Other board members are considering depending on childcare.

### **Previous minutes August 9 2022:**

Motion that they are a true and correct record.

Moved: Amber

2<sup>nd</sup>: Alice

Inward correspondence:

MOE bulletins

MOE Special COVID 19 bulletins

NZSTA news

NZSTA conference

### **Next meeting date:**

31 October 7pm

Meeting closed 9.40pm