

**Minutes of the Strath Taieri School Board Members,
held in the Library, Strath Taieri School,
Tuesday 28th September 2021.**

Meeting Opened: 5.35pm

Present: Alice Scott, Jim McArthur, Kate Martin, Stacy Atkinson, Amber Matthews, Bevan Wilson, Charlotte Dykes, Cynthia Flanagan

Apologies: nil

Declarations of Interest: nil

Principal's Report: Please refer to separate document.

Motion: That the Principal's Report be accepted.

A. Matthews /

S. Atkinson

Carried

Finance Report: Tracking well. Please refer to separate document.

Motion: That the August 2021 Financial Report be accepted.

A. Matthews / B.

Wilson

Carried

Property Update:

Tech room / LSC / admin block upgrade have been amalgamated into one project. Jim is due to meet with James Crawford from Logic Group on the 13th October 2021.

Bike Track - Stacy to make contact with local contractors regarding fill and crushed lime chip. A check with Min of Ed Property Manager also to be done.

Shade Sails are due to go up in October 2021.

Health & Safety:

Swim safety policy up for review in Term 4.

School bus now has a flashing light.

Life Ed Bus comes every second year. Healthy eating on the agenda.

Dental Bus is behind schedule due to Covid and is unlikely to be here until 2022.

Cyber education by Pete Bevan to happen in due course.

Two staff members to have first aid updates.

Motion: That the Health and Safety checklist be accepted.

K. Martin

/ S. Atkinson

Carried

Governance Framework: Documents printed and handed to board members.

Statement of Financial Position (also known as Balance Sheet)

We would like the Board to record a minute allowing us to include a budgeted Statement of Financial Position and Budgeted Cash Flow Report derived from the Boards approved operating budget.

Motion: The Board approves the inclusion of a budget for the 2021 Statement of Financial Position and a Budgeted Cash Flow which are derived from the Board's 2021 Operating and Capital Purchases Budgets.

A. Scott / C. Dykes

Carried

Budget for 2022: Finance Committee to meet to draft 2022 budget. Consultation first with staff re wishlist for next year from Operating Budget. And also if there are any fixed asset additional items for the Capital Budget.

LSM Report: The Min of Ed has completed this process. Congratulations to Jim and the board for all the their hard work.

Professional Development for Board Members : A workshop was recently attended and highly recommended. An opportunity for board members to report back to other board members on workshops attended would be beneficial.

Minutes of Meeting on 16th August 2021:

An error in the August minutes noted and rectified for future minutes. The error being the word "Residing Member" changed to 'Presiding Member". Apologies.

Motion: That the minutes from 16th August 2021, as circulated, are a true and correct record of that meeting.

A. Scott.

Next Meeting: Date yet to be confirmed.

Inwards Correspondence:

Ministry - Daily covid 19 updates

- MoE Bulletin 7th August 2021

NZSTA - Member Matters. Sept 20th Strategic Planning and Reporting professional development.

Staff - emails from two staff members reviewed In-Committee.

In Committee: To protect the privacy of natural persons.

Ratification of previous In-Committee minutes.

Meeting Closed: 7.10pm

ACTIONS

Stacy - to consult with local contractors for bike track materials.

Alice - to add a slot on a future agenda for feedback from board members attending workshops.